

## Student Self-Certificate for Absences from University of up to 7 days due to Medical or Other Reasons

To be completed in cases of absence from lectures/tutorials/seminars/practicals of 7 days or fewer due to medical or other reasons. When an absence exceeds 7 days, a Doctor's Certificate is required to cover the remainder of the period of absence.

Surname (Family Name)							
First Name			Student No.				
Programme Title			Level				

Last date of attendance		Date of intended return	
Reason for absence			

List of timetabled sessions (Lectures/seminars/practicals) that you have not attended due to your absence

It is your responsibility to catch up on any work you have missed by checking the module content on Blackboard.

If you would like to discuss your reasons for absence in a confidential manner, please contact our Student Experience Officers:  
**SomExperience@swansea.ac.uk**

Date Received <i>(for office Use ONLY)</i>
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**Please return this form to: Student Information Office, School of Management,  
Bay Campus  
SoMSupport@swansea.ac.uk**