

Swansea University

Waste Management Guidance Note WMGN08 Wood

Author:	Fiona Wheatley
Approved by:	Fiona Abbott
Creation date:	09/11/2018

Waste Management Guidance Note WMGN08	
Wood	
Location Generated	Varied
EWC	20-01-02
Type	Controlled Waste
Disposal Method	Segregated for recycling
Bin/ Bag Type	Skip

Duty of Care Requirements

Any business or public body that generates waste materials should apply the waste hierarchy to all streams in order to minimise the amount of waste sent for disposal. In practice, this means ensuring all wastes are segregated at source and disposed of via the correct stream. General municipal waste should therefore be the last option for waste.

The University has committed to segregating its waste at source and focusing on separating key recycling streams; cans, paper, plastics, food and glass. Segregation at source improves recycle quality and also adheres to the Waste Regulations (England and Wales) 2011. The Regulations stipulate that materials such as paper, metal, plastic and glass must be collected separately if it is necessary to encourage high quality of the recycling of the material.

Though classified as non-hazardous it is a legal requirement under the Hazardous Waste Regulations to segregate hazardous wastes from non-hazardous wastes and to ensure that all wastes are correctly classified. Incorrectly disposing of hazardous waste via the general municipal waste stream can lead to legal and financial penalties dependent upon the severity of the noncompliance.

Wood recycling will include items such as;

- Soft wood
- MDF
- Plywood
- Chipboard
- Wood chip
- Pallets

Items

Wood and large volumes of wood waste should not be deposited into the internal quad/duo recycling bins, nor external non-recycling or recycling Bins. For any material that has an unknown composition and/or contamination, then please contact the Sustainability team (estates-waste@swansea.ac.uk) for guidance and further details.

Disposal Instructions

The University has an external wood skip on the Singleton Campus into which all types of wood including softwood, MDF plywood, chipboard, wood chip and pallets can be placed. However, any contaminated or treated wood must be placed into the non-recycling skip.



Figure 1 – Swansea University 35 yard roll on-rolloff wood skip

At both Singleton and Bay campuses to dispose of wood including softwood, MDF plywood, chipboard, wood chip and pallets please place a Works Order via the University's [Help Desk](#) portal. Do not leave wood waste and pallets in any external locations across University campuses. If located at Singleton, to bring wood waste directly to the wood skip, please email estates-waste@swansea.ac.uk first for access.

Disposal Cost

The disposal cost is factored into the University's waste management service provision; therefore there is no direct cost to individuals/Colleges/PSUs. However individuals can minimise cost and contribute the University's target to achieve 63% diversion rate away EFW or landfill by utilising the general waste stream only when required.

Labelling

See template

For further guidance please contact estates-waste@swansea.ac.uk



**wood
& timber**