

# Swansea University

## Waste Management Guidance Note WMGN01 Non-Recycling (Black Bag Waste)

<b>Author:</b>	Fiona Wheatley
<b>Approved by:</b>	Fiona Abbott
<b>Creation date:</b>	09/11/2018

<b>Waste Management Guidance Note WMGN01</b> <b>Non-Recycling Waste (Black Bag)</b>	
<b>Location Generated</b>	Varied
<b>EWC</b>	20 03 01
<b>Type</b>	Absolute Non-Hazardous
<b>Disposal Method</b>	Energy From Waste (EFW) facility
<b>Bin/ Bag Type</b>	Quad/ Duo bin – black bin bag
<b>Duty of Care Requirements</b>	
<p>Any business or public body that generates waste materials should apply the waste hierarchy to all streams in order to minimise the amount of waste sent for disposal. In practice, this means ensuring all wastes are segregated at source and disposed of via the correct stream. General municipal waste should therefore be the last option for any waste.</p> <p>The University has committed to segregating its waste at source and focusing on separating key recycling streams; cans, paper, plastics, food and glass. Segregation at source improves recyclate quality and also adheres to the Waste Regulations (England and Wales) 2011. The Regulations stipulate that materials such as paper, metal, plastic and glass must be collected separately if it is necessary to encourage high quality of the recycling of the material.</p> <p>Though classified as non-hazardous it is a legal requirement under the Hazardous Waste Regulations to segregate hazardous wastes from non-hazardous wastes and to ensure that all wastes are correctly classified. Incorrectly disposing of hazardous waste via the general municipal waste stream can lead to legal and financial penalties dependent upon the severity of the noncompliance.</p> <p>Non-recycling (black bag) waste will include, but is not limited to the following non-recyclable items such as;</p> <ul style="list-style-type: none"> <li>• used blue roll</li> <li>• thin-film plastics &amp; foil e.g. clingfilm, crisp packets</li> <li>• small miscellaneous rubber items e.g. erasers</li> <li>• fabric/string scraps</li> <li>• waxed cartons</li> </ul> <p><b>Items</b></p> <p>Non-recycling (black bag) waste should be deposited only in the defined general waste bins (typically part of the University’s standard “waste quads/duos”). For any material that has an unknown composition and/or contamination, then please contact the Sustainability team (<a href="mailto:estates-waste@swansea.ac.uk">estates-waste@swansea.ac.uk</a>) for guidance and further details.</p> <p>Under <b>no</b> circumstances should</p> <p>(a) any <u>recyclables</u> be deposited in the general waste bin – it diverts valuable material from being recovered or recycled and options are available</p>	

(b) any quantity of liquids be deposited in the general waste bin – other options are available

## Disposal Instructions

### Internal Bins

Only metal, top-opening quads/duos with black bin bags are to be used for general waste disposal. All receptacles will be labelled as “Non-Recycling”. No personal/under-desk containers should be in used in offices as it deters from recycling materials.



Figure 1 – Swansea University indoor “quad” bins

### External Storage

Only metal, front-opening quads/duos are to be used for general waste disposal. All receptacles will be labelled as “General Waste”. No other bins are to be used for loose items.



Figure 2 – Swansea University external “quad” bins and external contractor bin

Collected black bin bags will be deposited into the larger-dedicated bins (provided by the waste management contractor), which are located in compounds across the University's estates.

### **Disposal Cost**

The disposal cost is factored into the University's waste management service provision; therefore there is no direct cost to individuals/Colleges/PSUs. However individuals can minimise cost and contribute the University's target to achieve 63% diversion rate away EFW or landfill by utilising the general waste stream only when required.

### **Labelling**

See template

**For further guidance please contact [estates-waste@swansea.ac.uk](mailto:estates-waste@swansea.ac.uk)**

