

SWANSEA UNIVERSITY

Notice is hereby given that there will be a meeting of the
Animal Welfare and Ethical Review Board (AWERB)
on Thursday, 20th February 2025 at 2.30pm.
Venue – XXXXXXXXXX

Minutes				
<u>No.</u>	<u>Item Discussed</u>	<u>Action Agreed</u>	<u>By</u>	<u>Target Date</u>
1.	Declarations of Interest. ➤ None	N/A	N/A	N/A
2.	To consider the action notes of the last meeting. ➤ No Issues	N/A	N/A	N/A
3.	Matters arising from the action notes ➤ Discussed previous actions agreed with updates on the status of previous actions. ➤ Website needs to be updated still	NACWO	N/A	N/A
4.	To receive reports on developments and issues since the last meeting. ➤ AWERB Hub to discuss best practice ➤ UAR Membership cancelled for this year with the intention to revisit if required	N/A	N/A	N/A
5.	To consider an update from the NACWO (to include report on 3Rs, report on current projects & relevant issues, and report on care, accommodation & treatment standards)	N/A	N/A	N/A

	<ul style="list-style-type: none"> ➤ Verbal update given. ➤ Update on 3Rs and training updates. ➤ 10 PIL. ➤ Added GMO Prep Room to PEL ➤ [REDACTED] and NACWO continue to meet and NACWO and Compliance still meet to ensure we are meeting licence conditions. ➤ No inspections since the last meeting ➤ 4 FOIs received ➤ Updates on current projects. 			
6.	<p>To consider a report from the NVS on projects in CSAR and licenced work.</p> <ul style="list-style-type: none"> ➤ Verbal report given ➤ Updates received regarding ongoing work and check-ups completed. ➤ Update on conditions. 	N/A	N/A	N/A
7.	<p>NVS Review</p> <p><i>a. The University's AWERB shall, on an annual basis, review the NVS job & person specification, service delivery and performance, declaration of outside interests, levels of remuneration and other matters relating to the NVS position, and may make recommendations to the Establishment Licence Holder</i></p>	N/A	N/A	N/A

	<p><i>regarding the appointment, its renewal and any other proposed changes.</i></p> <p>No issues.</p>			
8.	<p>Risk Register</p> <p>Updates required to the risk register for regulatory compliance/standard condition compliance</p> <p>Project licence</p> <p>PEL</p> <p>Standard Compliance</p>	<p>Updating rooms</p> <p>Chair</p> <p>Staff may be an issue (NACWO Notes) – always be an open risk but varied in risk level</p> <p>Compliance and processes – undertaking threshold work without licence</p>	NACWO	N/A
9.	<p>To confirm the date and time of the next meeting. (Thursday, 12th June 2025 at 2.00 pm originally proposed.)</p>	N/A	N/A	N/A
10.	<p>Any other business.</p>	N/A	N/A	N/A